

Approved
Coordinator for P8 TSATU
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« 16» 12 2020 р.

Quality Assurance and Quality Control Plan
Erasmus +CBHE Digitalization of economic as an element of sustainable development of Ukraine and Tajikistan / DigEco 618270-EPP-1-2020-1-LT-EPPKA2-CBHE-JP for TSATU

№	Activities	Timeline
1	Development TSATU Quality Assurance Group (QAG), Quality Units	15/01/2021
2	Day-to-Day Internal Evaluation	During DigEco
3	reports on achieving the milestones/indicators of progress to JCC	every 6 month
4	peer reviews	During DigEco
5	evaluation surveys	Cording the schedule of surveys
6	internal institutional evaluation boards	Once a year
7	timely work and perform indicators	According the schedule of the events
	Indicators of the progress of QC: <ul style="list-style-type: none"> • Feedback from EU partners during workshops; • timely work on the organization and execution of training seminars; • outreach projects performed regularly; • timely work on the organization and execution of the survey on developed courses 	
9	Establishing a schedule for monitoring the quality of project implementation, which is synchronized with the project reporting schedule (see the schedule for monitoring project activities).	15/02/2021
10	Compilation of reports on monitoring the quality of project results, providing reports at the request of the coordinator and placing them in open access for the project team.	at the request of the coordinator, according the schedule of NEO monitoring

Plan of measures to ensure the quality of DigEco educational content at TSATU

№	Activities	TimeLine
1	Creation of an expert group to assess the quality of educational content created or updated as part of the DigEco project, consisting of: teachers, representatives of potential employers, a higher education quality assurance expert, students.	15/02/2021
2	Development of the procedure, assessment criteria and method for assessing the quality of educational content.	15/03/2021
4	Conducting an analysis of current educational content in the field of DigEco at TSATU: assessment of the quality of existing content, compilation of a list of disciplines that can be updated	15/04/2021
5	Establishing a schedule for monitoring the quality of educational content, synchronized with the schedule for updating existing and developing new educational content.	15/05/2021
6 Main Surveys		
6.1.	PCs teacher survey	9-10M1Y after master classes on new curricula in P1-P3
6.2.	on awareness of target groups on project running	in 3-4M1Y
6.3.	on master-classes at EU on new DigEco curricular using new equipment;	6-7M1Y
6.4.	on master-classes at P12 on VPLP inc. PIE	1M2Y
6.5.	surveys will conduct on pilot students teaching, on VPLP	2rd project year
6.6.	on pilot teaching incl. PIE implementation,	3rd project year
6.7.	on results of pilot refresh course for enterprises, on results of students project creation	3rd project year
7	sampling assessment procedures and assessors' marking of student work	After each semester of DigEco pilot teaching
8	providing feedback to assessors and to the course team on the effectiveness of their assessment processes	providing feedback to assessors and to the course team on the effectiveness of their assessment processes
9	key link with the P's Lead Internal Quality Assurer and the External Evaluator	At the request



Co-funded by the
Erasmus+ Programme
of the European Union

Monitoring schedule of project activities

Report	2021		2022		2023	
	I	II	I	II	I	II
Periodic report		v		v		v
NEO Monitoring	v		v		v	
Technical Report				v		
Final report						v

Schedule activities of QU on digitalization and implementation

Activities	Timeline	Notes
Management of DigEco curricula and syllabuses implementation	4M1Y, 8M1Y	focus-group, round-table, reports of Methodological Board at P8
Organization and execution of focus groups on the discussion of the quality of teaching/learning materials, e-learning courses inc. PIE components	10M1Y	focus group, materials at MOODLE, students' feedback, reports of Methodological Board at P8
Investigation of courses digitalization and development of virtual courses inc. PIE component	10M2Y	focus group, materials at MOODLE, students' feedback
Controlling for the development of VIDEL incl. PIE components and VPLP	7M1Y, 2Y permanently	Day-to-Day Internal Evaluation, tenders applications, receipts
Creation and monitoring of media plan at the webpage at the P8 site	1Y, 2Y, 3Y permanently	online evaluation in function, Dayto-Day Internal Evaluation
Management of dissemination of the results of the DigEco in local media, social media pages, and scientific journals	2M1Y, 4M1Y, 8M1Y, 10M1Y, 11M1Y, 3M2Y, 8M2Y, 11M2Y, 3M3Y, 11M3Y	online evaluation in function, posts, video records, pictures, cpoies of scientific articles

Schedule activities of QU on assessment and monitoring

Activities	Timeline	Notes
Development of QA Plan with deliverables and KPIs	4M1Y	QA Plan
Organization of focus groups and surveys under the results of teaching retraining and pilot teaching of students	4M1Y, 10M1Y, 7M1Y, 1M2Y, 7M2Y, 7M3Y	focus group reports, questionnaires, monitoring of survey, results of surveys
Monitoring the actual DigEco topics for students science work and MA projects according digital economic methodology and PIE component	3M1Y, 12M1Y, 3M2Y, 12M2Y, 3M2Y	the list of topics, recommendations of stakeholders, feedback from students
Organization of surveys of students' achievements in DigEco	7M1Y, 2M2Y, 7M2Y, 2M3Y, 7M3Y	questionnaires, monitoring of survey, results of survey
Organization of teaching/stakeholders surveys of DigEco implementation	4M1Y, 8M1Y, 10M1Y, 3M2Y, 10M2Y, 3M3Y	questionnaires, monitoring of survey, results of survey
Writing interval and final reports of QAG work and DigEco results	1M1Y, 12M1Y, 6M2Y, 12M2Y, 6M3Y, 12M3Y	interval and annual reports

Schedule activities of QU on labor market requirements

Activities	Timeline	Notes
Conducting an analysis of current educational content in the field of DigEco	3M1Y	focus group, round-table, peer reviews,
Development a guideline inc. PIE components for practical and training materials according to labor market requirements	7M1Y, 3M2Y	focus-group, round-table, reports of Methodological Board at P8
Formation a list of skills, competencies and learning results focusing on regional stakeholders	7M1Y, 8M1Y, 10M1Y, 3M2Y, 7M2Y, 3M3Y	focus group, stakeholders' feedback
Organization and execution of round-tables and signing with stakeholders 5 agreements "DigEco+"	during 3Y	round tables, agreements, Feedback from EU partners during workshops
Monitoring the results of refresh courses for graduates SMEs inc. PIE component	12M1Y	questionnaires, monitoring of survey, results of survey, Feedback from EU partners during workshops